|  |  |
| --- | --- |
| Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

3.01 Key Terms

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  | 1 |  |  |  | 2 |  |  |  |  |  |  | 3 |  |  |  |  |
|  | 4 | 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  | 6 |  |  |  |  |  | 7 |  |  |
| 8 |  |  |  |  |  | 9 |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  | 10 |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 11 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | 12 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | 13 |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  | 14 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  | 15 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | 16 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| **Across**  **4.**  Short-; medium-; and long-term goals that can help you reach your ultimate career goal in realistic stages; allow adjustments to be made to the career plan.  **9.** Involving or in effect for a number of years.  **10.**  Concrete terms.  **12.** Object; actions, or social conditions as they actually are; attainable.  **13.** The lowest level in an employment hierarchy; a low-level job in which an employee may gain experience or skills.  **14.**  Goals that one wants to achieve for himself/herself.  **15.** The final conclusion.  **16.** to achieve especially by effort. | **Down**  **1.**  Evaluate (a theory or practice) in a detailed and analytical way.  **2.** A specified area of discipline.  **3.** A S.M.A.R.T. goal is defined as one that is specific; measurable; achievable; results-focused; and time-bound.  **5.**  Set to be achieved somewhere between a person's short-term goals and his long-term goals.  **6.** Able to be measured, quantifiable.  **7.** Having or needing some; but not extensive; training; having or required more training and skill than unskilled labor but less than skilled labor.  **8.**  A list of steps including activities, work experience, and education/training needed to reach a career goal; step-by-step plan of action including career information influenced by the ultimate career goal; a written outline (time schedule) of what a person wants to achieve including details of how goals will be achieved.  **11.** Involving or occurring over a short period; immediate. |