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Chapter 15: Delivering Your Speech

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| **Across****3.** phrases that remove responsibility for the statement you're making**5.** how rapidly you speak.**6.** movements to manage nervousness such as fidgeting, twirling your hair, or fiddling with your jewelry**9.** articulating words clearly so the audience can understand what you're saying**11.** being nervous about speaking in public**13.** how loudly or quietly you speak**14.** to overemphasize a point**15.** how you say the word**17.** using words that lessen a message's impact**18.** words that suggest they're uncertain about their message or themselves.**19.** the high and low registers of your voice.**20.** the richness and sound quality of your voice | **Down****1.** includes elements of both manuscript and impromptu speaking.**2.** usually more formal and detailed.**4.** using words that are similar to how people talk.**7.** using verbal and nonverbal behaviors to present yourself and your message confidently and thus gain the respect of your listeners.**8.** speech based on a written text that you either read word for word or commit to memory.**10.** making public remarks with little or no time for preparation or rehearsal.**12.** a sense of closeness that an audience feels toward a speaker.**16.** an unvarying vocal pitch and tone in conversation or public presentation. |