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DA170 Unit IV Terms

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| **Across**  **1.** A term that broadly refers to a form of communication and networking?  **2.** What is a tern used to discribe a formal meeting in person to assess the qualifications of an applicant?  **9.** What is an advertisement that gives the employer an opportunity to screen prospective employees before scheduling an interview?  **11.** What is the term used to discribe a profession or occupation that requires specific education or training?  **12.** What is a list of the hours and days you will routinely be expected to work called?  **14.** What is an activity or job performed, usually for payment?  **15.** What consists of three items: your full name, complete address, and appropriate telephone number or numbers?  **16.** What is a term used to indicate the end of an employer and employee working relationship? | **Down**  **3.** What is the term used for termination without notice or severance pay?  **4.** What is an excellent way to follow up with an employer after an interview?  **5.** What is an electronic resume that are posted online for viewing by potential employers?  **6.** What states specifically what your employment duties and responsibilities will be?  **7.** Something that serves to introduce you to your prospective employer and markets your skills and qualifications at the same time?  **8.** What serves to remind the employer of your interview, to accentuate your qualifications, to reaffirm your interest in the position, and to help you stand out in the interviewer’s mind?  **10.** A person who meets the standards of a profession.  **13.** What is a brief description of one’s professional work experience and qualifications? |