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| **Across**  **4.** a software program created by Microsoft that uses spreadsheets to organize numbers and data with formulas and functions.  **5.** a mathematical relationship or rule expressed in symbols.  **6.** an electronic document in which data is arranged in the rows and columns of a grid and can be manipulated and used in calculations.  **9.** range of cells that go down (vertical) in a spreadsheet/worksheet.  **10.** the process of writing computer programs. | **Down**  **1.** a mathematical determination of the amount or number of something.  **2.** a single sheet (page) of rows and columns in a workbook.  **3.** facts and statistics collected together for reference or analysis.  **7.** range of cells that go across (horizontal) the spreadsheet/worksheet.  **8.** set of instructions or programs instructing a computer to do specific tasks. |