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| **Across**  **6.** state in which a presentation is not editable  **7.** reduce font size to fit text in the current placeholder  **9.** View in which presenter notes can be added to a slide  **10.** remove a portion of a picture  **11.** displays a slide so you will know how it will appear printed in black and white | **Down**  **1.** Areas in PPT layouts that can be used to easily insert text, graphics, or multimedia objects  **2.** effect used when one slide moves off and another moves onto the screen  **3.** prearranged sets of placeholders for various types of slide content  **4.** default view of PPT - displays slide pane and thumbnails  **5.** An object movement during a slide show.  **8.** combination of colors, fonts, effects, styles, and background graphics within a presentation |