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Spreadsheet Fundamentals & Vocabulary

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| **Across****3.** program used to perform calculations and present data**5.** identified by letters that appear at the top of the spreadsheet (vertical)**7.** many worksheet in a spreadsheet**9.** horizontal and vertical lines in a spreadsheet ( 2 words)**11.** to join one or more to become one cell | **Down****1.** a formula that automatically adds up a column of number**2.** a tab that identifies a worksheet (2 words)**4.** drag a formula down or across to other cells**6.** horizontal reference in a spreadsheet; identified by a number**8.** a group of cells**10.** intersection of column and row |