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Spreadsheet Fundamentals & Vocabulary

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| **Across**  **3.** program used to perform calculations and present data  **5.** identified by letters that appear at the top of the spreadsheet (vertical)  **7.** many worksheet in a spreadsheet  **9.** horizontal and vertical lines in a spreadsheet ( 2 words)  **11.** to join one or more to become one cell | **Down**  **1.** a formula that automatically adds up a column of number  **2.** a tab that identifies a worksheet (2 words)  **4.** drag a formula down or across to other cells  **6.** horizontal reference in a spreadsheet; identified by a number  **8.** a group of cells  **10.** intersection of column and row |