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Unit 6: Employment skills

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|  |  |  |  |  |  |  |  |  C |  |  |  |  | 4W |  A |  G |  E |  |  N |  |  |  |  | 5A |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  T |  |  |  |  |  |  |  |  L |  |  T |  |  |  |  |  P |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  A |  | 6F |  |  |  | 7C |  O |  W |  O |  R |  K |  E |  R |  |  L |  |  |  |  |  |  |
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|  |  |  | 8D |  I |  S |  C |  R |  I |  M |  I |  N |  A |  T |  I |  O |  N |  |  I |  |  |  |  |  C |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  T |  |  N |  |  |  |  |  |  T |  |  E |  | 9P |  |  |  A |  |  |  |  |  |  |
|  |  |  | 10S |  A |  L |  A |  R |  Y |  |  G |  |  | 11J |  | 12N |  E |  T |  W |  O |  R |  K |  I |  N |  G |  |  |  |  |  |
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|  |  |  |  | 13E |  M |  P |  L |  O |  Y |  E |  R |  |  L |  | 14R |  E |  S |  U |  M |  E |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  | 15N |  E |  T |  P |  A |  Y |  |  | 16D |  E |  D |  U |  C |  T |  I |  O |  N |  |  |  |  |
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|  |  |  |  |  |  |  | 19G |  R |  O |  S |  S |  P |  A |  Y |  |  |  |  F |  |  |  |  |  |  |  |  |  |  |  |
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| **Across****4.** Payment for work, usually figured by the hour **7.** A person who works with you **8.** Treating someone as unfairly because of his or her race, religion, or sex **10.** Fixed amount of money earned,regardless of hours worked **12.** A resource that involves communicating information with others **13.** The person who hires someone to do the job **14.** A short written description of an applicants personal data,education,and experience **15.** The amount of a paycheck after the deductions are taken out **16.** Amount of money taken from an employee's gross pay for taxes,insurance,social security, and other benefits **17.** Rules of behavior in the workplace **19.** The total amount of an employees earnings before deductions are taken out **20.** To eliminate unwanted applicants **21.** The tool employers use to find out basic information about job applicants  | **Down****1.** Being on time for work **2.** Notices that employers put in the classified section of the newspaper decribing their job openings**3.** A formal meeting between an employer and job applicant about a job opening **5.** A person applying for a job. **6.** Extras provided by the employers ( Other than wages) **9.** An action or series of actions determined by an employer for a specific process **11.** Any information about possible job openings **18.** A person who give a favorable report of a job applicant to the employer  |