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Vocabulary #165-180

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| **Across**  **1.** health and insurance plan benefits payable to women workers absent because of childbirth pregnancy and  **7.**  a type of letter that should be written to the employer when planning to leave a job  **10.** a certain period of time during which permission is granted by the boss for an employee to be absent from the job  **12.** the surname a woman uses from birth; may be changed upon marriage  **13.** a letter sent to establish contact with an employer that will lead to a job interview  **14.** the ability to work with machines and/or tools  **15.** a letter which tells about the applicant, describing qualities, performances, etc. written by someone other than the applicant | **Down**  **2.** a person who is receiving on-the-job training as manager  **3.** company that makes products  **4.** a person's legal situation in terms of marriage; person may be single, married, separated, divorced, or widowed  **5.** the branch of government that makes the laws  **6.** a legal paper issued by the government giving permission to do something  **8.** things that you hope to achieve years from now  **9.** written or printed clearly; easy to read  **11.** something that is a drawback or a disadvantage |