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| **Across**  **1.** or serial date is the number that Excel uses in calculating dates and times entered into a worksheet, either manually or as a result of formulas involving date calculations.  **4.**  Is a single spreadsheet can allow you to quickly make calculations and get total of multiple cell, row, or columns in a spread sheet.  **6.** is the intersection between a row and a column on a spreadsheet that starts with cell A1  **7.** • is a very good or proficient in an activity or subject.  **8.** is the intersection between a row and a column on a spreadsheet that starts with cell A1  **9.** runs horizontally while Column runs vertically.  **10.**  is a vertical series of cells in a chart, table, or spreadsheet  **11.** • A is an electronic document which data in the row and columns of a grid.  **12.** in spreadsheets can allow you to quickly make calculations and get totals of multiple cells, rows, or columns in a spreadsheet | **Down**  **2.** • refers to a cell in excel spreadsheet that is currently selected by clicking mouse pointer or keyboard keys.  **3.**  a toolbar at the top of the Microsoft Excel spreadsheet window that you can use to enter or copy an existing formula in to cells or charts  **5.** most often refers to a text entry such as a heading used to identify a column of data. |