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| **Across****3.** when a peice of text is centerd between the bottom and top magin **4.** used to arange items in a list with each item beggning with a bullet or a number **6.** the word proccesing tool that alows text or graphics to be copied to another location wothin a document**9.** the word proccesing tool that removes text or graphic that have been cut or copied **18.** the specific desighn for a collection of letters numbers anf symbolys **19.** the blank space at the bottom left and right of a document whene u cant type **20.** width is greater than the height **21.** a blinking character that shows were the next cahrachter will appear**22.** to put text on a page so that it looks good and is read easily **24.** allows you to type above a magin **25.** the word proccesing tool that places text or grsphics that have been cut or copied  | **Down****1.** the way mutiple lines or text line up along the left right or both margins **2.** replaces menu bars and provides groups of commands to use when making a document **5.** provides buttons that allow you to access frequently used comands **7.** the word proccesing tool that alows you to chek your document for incorectly speeled words simular to a lectronic dictonary **8.** a software aplcation that is used to for creating text documents**10.** the spacing between lines of text in a document **11.** the direction wich youcan print on a page **12.** height is greater than the width **13.** the word proccessing tool that cheks selected words in a document for grammatical errors **14.** the proccesing of updating a word proccesing document**15.** allows you to scroll throughout a document that is too long to fit on thr digital page **16.** allows you to type below the bottom margin**17.** temporary storage location for text or graphics to be copied or cut **23.** the word prossecing tool that allows you to find synonyms ( words simular to meanings ) for word in your document  |